

**Name of School
Parent Teacher Association
Registered Charity No. 1029377**

ANNUAL GENERAL MEETING

22nd October 2020

To be held online at 6.30pm

AGENDA

Ordinary Business

- 1] Apologies for absence
- 2] Minutes of the Annual General Meeting held on 9th October 2019
- 3] Matters arising from the Minutes
- 4] Chair's Report for 2019/2020
- 5] Treasurer's Report for the year ending 31/08/20
- 6] Election of Officers and Trustees of the Committee

Chairman
Secretary
Treasurer
Other Officer(s)
Ordinary Committee members

Any Other Business

- 7] Set date for next normal committee meeting to be held on zoom.

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