

Hayton CE Primary - Key Information

The following measures have been put in place to ensure the health and safety of children, staff, parents/carers and the community:

- If your child or anyone in your household has any of the following COVID 19 symptoms, they **must not attend** the school and you should inform us as quickly as possible of the reason for their absence:
 - **high temperature,**
 - **a new, continuous cough,**
 - **a loss or change to your sense of smell or taste.**

- If your child is absent for any other reason, you must inform us on the first day of absence and provide reasons for your child's absence. You can notify us by leaving a phone message (01228 670491) or via email: admin@hayton.cumbria.sch.uk

- Every child (regardless of age) should ideally be brought to school and collected from school by an adult. Parents are advised that only one adult should consistently bring the child to school.

- **Start and finish times MUST be adhered to.** Wherever possible, please walk to school and park sensitively not blocking drive ways. Please **do not park on the yellow lines at the bottom of the School Hill or drive up School Hill**

- Children will enter the school grounds as directed.

- Parents/carers and children are asked to adhere to current **social distancing** guidance **outside the school gate**. Please do not linger or hang around chatting at the start/end of the day.

- **Parents/carers are asked not to enter the school (unless they have an appointment). Please communicate with us via phone and email.**

- All children should wear our **school uniform**.

- On arrival to school children will be sent one at a time **to wash their hands or use sanitizers once entering their classrooms**. At home time, **children will wash their hands or sanitize them before leaving the building**. They will be taken to their departure points while a member of staff waits at the gate for parents/carers to arrive.

- The children will be provided with their own personal pack/set of equipment that only they will use. Children will **only be allowed to bring into school their reading folder, a coat, water bottle (clearly named) and a lunch box (if not having school dinner)**. They will not need back packs, pencil cases, or PE kit.

- PE kits will be worn to school on the day of your child's PE lesson. With this in mind, during the winter months, it is acceptable to wear the school uniform tracksuit or black or blue tracksuit bottoms.

- Children will have **ample access to water** and will be replenished when necessary by teachers/support staff. Pupils having school milk will be given it in the cartons. EYFS pupils will be given it in named cups. The cups will be sterilized in hot water after use.

- Children will have access to the **toilet/washrooms** when needed.
- Children will be reminded **to wash their hands regularly**. **Sanitizers** have been provided by school and will be available in each class and at the entrance/exit points. However, we are encouraging children to wash their hands with soap and water rather than using sanitizer. **Children are not allowed to bring their own sanitizers.**
- Break times and lunch times will be staggered and children will remain in their class 'bubbles' and will not mix with other children during these times.
- A choice of lunch options will be available to all children. **Payment** for school dinners should be made **on line in the usual manner** unless your child is entitled to a **free school meal which will be provided for them**. Children will eat their lunch in their classrooms. If your child brings in a packed lunch they will need to take all waste and packaging home with them.
- **Children will be outside as much as possible** (so please ensure they have **suitable warm and waterproof coats**). When they are not outside, the rooms will be ventilated as much as possible (windows and doors will remain open). So please make sure they have enough warm clothing for the day.
- Arrangements have been made **to clean classroom surfaces and high use areas during the school day**. Teaching and support staff will ensure all toys/resources including computers used by individual children are sanitized before they are used again by another individual.
- Children must adhere to the **school behaviour policy**. There will be zero tolerance to any deliberate misbehaviour in respect of social distancing and hygiene. **Any child who deliberately disregards our behaviour policy will be sent home.**
- **If your child feels unwell** at school or if they are **displaying any Covid 19 symptoms**, they will be removed from the class 'bubble' and you will be asked to collect them immediately from the main school office. You will then be advised to follow Government and Public Health England Guidelines and asked to inform us of the outcomes.
- **If your child hurts themselves** whilst at school, staff will encourage them to self-help where appropriate but if they need support with this, our staff will wear protective equipment, that is gloves, aprons and a mask and/or visor to administer the first aid.
- We will be **limiting the number of visitors to the school site**, so please contact us by phone, email if you have any queries and need to speak to a member of staff.